



# MINISTRY DESCRIPTION

## SMALL GROUP LEADER

**RESPONSIBLE TO:** Associate Pastor of Small Groups

### PREREQUISITES:

- Has an evident and growing personal relationship with Jesus Christ and a heart for people.
- Is in agreement with the doctrinal statement of Faith Baptist Church and supportive of the church's mission, vision, and strategies as well as the small group ministry's mission and vision. (Visit [faithmuskoka.ca/about-us](http://faithmuskoka.ca/about-us))
- Is supportive of the leadership of the church and committed to maintaining unity in the church.
- Are either members of Faith Baptist Church or in process of joining.
- Has participated in a small group in the past, preferably as an Apprentice.
- Has been recommended by a *Small Group Leader or Coach* and has been approved by the *Associate Pastor of Small Groups*
- Has completed the *Small Group Leadership Training* course.

### MISSION STATEMENT:

Small Groups support the mission of Faith Baptist Church of leading people to faith and maturity in Jesus Christ by *helping one another take their next steps with Jesus.*

### DESCRIPTION:

Small Group Leaders are to serve as "shepherds" over their group, ensuring that group members are encouraged, spiritually fed, prayed for, cared for, and challenged to apply God's Word to their lives so that they continue to "take their next steps with Jesus."

### RESPONSIBILITIES:

- Plan for and coordinate small group meetings, paying attention to the time, meeting components, and people of the group with a sensitivity to the different personalities and places they may be at their spiritual journey.
- Negotiate the Group Covenant at the beginning of each new small group cycle.
- Oversee the various parts of the group meetings and the life of your group, delegating roles to appropriately gifted group members.
- Lead the study part of your group meeting most of the time but delegate this to others in the group on occasion.
- Ensure weekly, emailed attendance and meeting reports are completed online, allowing for tracking and follow up with their Small Group Coach.
- Find and involve an Apprentice in the life of the small group, who meets at least the first three prerequisites above.
- Pray regularly for all the people in your group.
- Live a life of purity and always avoid putting yourself in morally compromising situations or the appearance of such situations.
- Attend Small Group Leader's meetings that happen periodically (3-4 times) throughout the year.